

**UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA**

Request for Copy of Name Change
from a Naturalization that occurred in Las Vegas, Nevada¹
2012 to 2023

You must complete the information below and attach a photocopy of your picture ID.

DATE and **TIME** of Naturalization Ceremony: _____

If you do not remember the exact date, please put month & year.

Original name (old name): _____

Name changed to (new name): _____

Alien Registration Number (A-number): _____

Daytime phone number: _____

Mailing Address: _____

Email: _____

Number of certified copies of Name Change requested (\$12.50 each): _____

Issuance of an Apostille (\$50.00): _____

NOTE: If you do not have the exact date of Naturalization a **\$34.00** record search fee will apply. A record search cannot be done without an approximate date of naturalization. Please contact the USCIS Office for assistance with obtaining the date of naturalization.

The fees for Certification are **\$12.00** per document plus copying fees of **\$0.50** per page. Proof of picture ID with name is required to process the request and for pickup.

For name changes that occurred between 2012 and 2019, there is an electronic retrieval fee of **\$20.90** plus copying fees of **\$0.65** per page that are assessed by the Federal Records Center.

For name changes that occurred in **2011 or older**, you must contact the National Archives directly. See contact information on page two.

****PLEASE ALLOW 2 TO 5 BUSINESS DAYS FOR PROCESSING. ****

The clerk will contact you when the copies have been prepared and are ready for pickup/payment. Please make check or money order out to "Clerk, U.S. District Court". Credit Cards are accepted in person only. No payments are accepted over the phone.

This completed form may be mailed or delivered in person to the clerk's office at:

Clerk, U.S. District Court
Lloyd D. George U.S. Courthouse
333 Las Vegas Blvd. South, Room 1334
Las Vegas, NV 89101

Or emailed to Services@nvd.uscourts.gov

¹ For a copy of a Name Change that occurred in Reno, Nevada. Please call the Reno Clerk's Office at 775-686-5800.

ADDITIONAL INFORMATION REGARDING NAME CHANGE RECORDS IN LAS VEGAS:

For name changes that occurred in 2020 to 2023:

You may come in person to the court and request copies. You must provide the date of your Naturalization ceremony. The time of your ceremony is helpful as multiple ceremonies are held on each date. If you only have an approximate month and year, you may be asked to fill out the form and the clerk will contact you after a search of court records.

For name changes that occurred between the years 2012 and 2019:

These records are stored at the Federal Record Center (FRC) in Riverside, California. For electronic retrievals from FRC, the fee is \$20.90 plus copying fees. Complete the request form and submit it to the court. You will be contacted by the clerk with the total amount due for services.

For name changes that occurred in 2011 or older years:

The clerk’s office does not have access to these records. These records are at the National Archives.

You must contact the National Archives directly to obtain a copy.

By mail at: 23123 Cajalco Road
Perris, CA 92570
By phone at: (951) 956-2000
By email at: Riverside.archives@nara.gov

You MUST include your name, address, phone number and email address, if applicable, and provide as much of the following as available: the name of the court at which you were naturalized, any additional names that may be pertinent, the date and time of your naturalization (if you do not have the exact date / time, provide a date range) and your Alien Registration Number. Please contact National Archives for the exact fee costs.

Duplicate **Naturalization Certificates** must be obtained from the **USCIS office** at:

U.S. Citizenship and Immigration Services (USCIS)
Las Vegas Field Office
5650 Badura Ave., Suite 100
Las Vegas, NV 89118

(800) 375-5283

You may go online to www.uscis.gov to obtain the forms, pricing, and InfoPass information. Call the 800 number to schedule an InfoPass appointment to meet with a USCIS immigration officer.

NAME CHANGE RECORDS FOR NATURALIZATIONS THAT OCCURRED IN RENO, NEVADA:

For a copy of a Name Change that occurred in Reno, Nevada. Please call the Reno Clerk’s Office at 775-686-5800.