## NON-ATTORNEY CM/ECF REGISTRATION

The U.S. District Court for the District of Nevada is a NextGen CM/ECF court. If you do not have a PACER account, click <u>HERE</u> to register for one. Once you have a PACER account, follow the steps below to request access to Nevada's ECF system.

- 1. Navigate to <u>www.pacer.gov</u>
- 2. Click Log in to... at the very top of the page, and then click on Manage PACER Account.

	lic access service	services. Close X			
	PACER Case L	ocator PACER L	og in Ma	nage PACE	R Account
An official website of the United States government Here's how yo	<u>ou know</u> ∼				⊅ <u>Log in to</u>
	ss to Court E	Electronic Rec	ords	T	
Register for an Account ✔ Find a Case ✔	File a Case ✔	My Account & Billing	<ul> <li>Pricing</li> </ul>	Help∨	Q Search∨

3. Login with your upgraded individual PACER account username and password

Login	
* Required Information Username * Password *	
Ne	Login Clear Cancel ed an Account?   Forgot Your Password?   Forgot Username?
NOTICE: This is a restri prohibited and subject attempts are logged.	cted government website for official PACER use only. Unauthorized entry is to prosecution under Title 18 of the U.S. Code. All activities and access

4. Click on the Maintenance tab

Settings	Maintenance	Payments	Usage
Change	Username		
Change	Password		
Set Sec	urity Information		

5. Select Non-Attorney/E-File Registration

Settings	Maintenance	Payments	Usage	
Update	Personal Informati	ion		Attorney Admissions / E-File Registration
Update	Address Informati	on		Non-Attorney E-File Registration

6. Complete all sections of the **Registration** section.

Select U.S. District Courts as the Court Type and Nevada District Court as the Court.

<ul> <li>Required information</li> </ul>		
Court Type *	Select Court Type	•
Court *	Select Court	•
Role in Court *	Select Role in Court	

## NON-ATTORNEY E-FILE REGISTRATION

7. After filling in all the requested information, click **Submit**.

The court will review your registration request and provide you with further instructions and/or approval via email.