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UNITED STATES DISTRICT COURT DISTRICT OF NEVADA

IN RE: ACCESS TO THE CLERK'S OFFICE AND FURTHER MODIFICATIONS OF COURT OPERATIONS UNDER THE EXIGENT CIRCUMSTANCES CREATED BY COVID-19 AND RELATED CORONAVIRUS

SECOND AMENDED TEMPORARY GENERAL ORDER 2020-04

In response to the recent outbreak of the coronavirus disease 2019 ("COVID-19") in the District of Nevada, the Court has issued a series of general orders changing how the Court operates to do its part in containing the spread of COVID-19. See Temporary General Orders 2020-02, 2020-03, 2020-04, 2020-05, 2020-08, 2020-09.¹ In General Order 2020-04, the Court closed the Clerk's Office to the public and expressed the need to eliminate in-person court appearances. The Court hereby further amends General Order 2020-04 only as it relates to the reopening of the Clerk's Office intake window. All other provisions of Amended General Order 2020-04 remain unchanged.

1) The intake window in the Clerk's Office will reopen effective April 12, 2021. The intake window will be open between the hours of 9:00 a.m. and 4:00 p.m. on business days. Social distancing in the intake area will be required for the protection of employees and the public. All deadlines remain in full effect unless otherwise ordered by the presiding judge.

¹Available at https://www.nvd.uscourts.gov/court-information/rules-and-orders/general-orders/.

- 2) Filings will continue to be processed via the electronic filing system (CM/ECF) and via U.S. mail, email, or delivery. Paper documents may be delivered to the courthouses at the intake window or may continue to be deposited in drop boxes located in the lobbies of the Lloyd D. George Federal Courthouse in Las Vegas located at 333 Las Vegas Blvd. South, Las Vegas NV 89101, and the Bruce R. Thompson Federal Courthouse located at 400 S. Virginia Street, Reno NV 89501. Drop-box access will be available between the hours of 8:00 a.m. and 5:00 p.m. on business days. The intake window will be open between the hours of 9:00 a.m. and 4:00 p.m. on business days. Effective May 18, 2020, filings sent by mail will be deemed filed on the date received by the Clerk's Office.
- 3) Documents that cannot be filed electronically via CM/ECF may also continue to be submitted by email. Las Vegas filings may be emailed to lv-public_docketing@nvd.uscourts.gov. Reno filings may be emailed to reno-public_docketing@nvd.uscourts.gov. In addition, pro se parties may consent to receive electronic notices of filing and/or delivery of documents by email. Additional information about filing and receiving notices/delivery of documents by email can be found on the Court's website at https://www.nvd.uscourts.gov/self-help/.
- 4) Manual filings may be served on opposing parties without securing a filestamped copy.
- 5) LR IC 2-2(g)'s requirement to submit to chambers paper copies of electronic filings that exceed 50 pages will continue to be suspended. However, each presiding judge may direct a party to submit courtesy copies directly to chambers.

- 6) Payments made by check or money order will be accepted by mail or in the courthouse drop boxes during the hours noted above. Cash payments may not be left in the drop boxes, but will be accepted during regular business hours at the Clerk's Office.
- 7) Staff in the Clerk's Office will be available at the intake window during business hours and will also continue to be available by telephone and email. The contact phone number for the Clerk's Office in Las Vegas is (702) 464-5402; the Clerk's Office in Reno can be reached at (775) 686-5800. The Help Desk can also be reached at helpdesk vegas@nvd.uscourts.gov.

This Order is effective until further notice.

DATED THIS 2nd day of April 2021.

MIRANDA M. DU, CHIEF JUDGE UNITED STATES DISTRICT COURT FOR THE DISTRICT OF NEVADA